JOB DESCRIPTION

For

MECHANIC I

WASILLA / EAGLE RIVER
CLOSES: 02-14-11

FLSA Status: Non-Exempt   Grade: 6
Department: Maintenance   Effective Date: MAY 2007

Purpose of Position: To insure quality vehicle maintenance by performing general and advanced mechanical repairs on all Company equipment and vehicles in a safe, efficient, and productive manner.

Position’s Customer(s): Operations personnel and ultimately external customers by providing reliable service vehicles.

Essential Duties of Position:
The Mechanic 1 is responsible for:
• General and advanced repairs of all vehicles and completing all paperwork related to repair orders.
• Work includes, but is not limited to, repair of electrical systems, hydraulic systems, brake repair and replacement as directed. Also includes assisting with component rebuilding such as engines, transmissions, and differentials. This position may be responsible for welding associated with the above duties.
• Assisting other mechanics as needed and completing special projects for the Shop Supervisor upon request.
• Wearing all required personal protective equipment (PPE) related to task being performed as well as using all required safety equipment and procedures.
• Maintaining a neat and professional appearance of self and shop areas.

Job Qualifications:
Knowledge, Skills and Abilities:
• Must work well with others in a team environment.
• Excellent interpersonal skills with a positive attitude.
• Must to able to quickly understand and adhere to safety requirements of this position

Years of Experience required to meet minimum qualifications:
Two years experience performing general mechanical repairs; heavy truck/equipment and brake repair experience preferred.

Level of Education required to meet minimum qualifications:
High School or GED

Certifications Required:
Must possess ability to successfully complete air brake training course.

**Reporting Relationships:**
- **Position reports to:** Shop Supervisor
- **Number of Direct Reports (if applicable):** None

**Physical Requirements:**
HEAVY: Ability to perform heavy physical demanding work. Physical effort may include lifting, kneeling, touching, feeling, reaching, standing, walking, pushing, pulling, fingering, grasping, talking, hearing, and repetitive bending/twisting motions. Clarity of vision to see near, mid-range. Ability to lift and carry up to 100 lbs repeatedly throughout shift.

**Working Conditions:**
Heavy work in varying indoor conditions with seasonal exposure to inclimate weather, mechanical and electrical heat. Potential exposure to hazardous materials. Exposure to exhaust fumes, garbage fumes and odors.

**Driving Requirements:**
Valid Alaska drivers license

**EEO:**
Responsible for fair and equitable treatment of people in the workplace.

**Disclaimer:**
The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.